

Message Text

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SUBJECT: OECD SECRETARIAT VACANCY: TRADE DIRECTORATE
COMMODITY POSITION

1. SECRETARIAT IS RECRUITING FOR AN A-4 LEVEL POSITION IN THE TRADE DIRECTORATE WHO WOULD WORK PRIMARILY ON COMMODITY QUESTIONS. APPOINTMENT WOULD BE FOR A FIXED TERM OF THREE YEARS. CLOSING DATE FOR APPLICATION IS FEB. 27. IN VIEW OF IMPORTANCE OF WORK BEING DONE BY TRADE DIRECTORATE TO BACKSTOP HIGH LEVEL GROUP ON COMMODITIES AND PREPARING DEVELOPED COUNTRY POSITIONS FOR CIEC COMMISSION ON RAW MATERIALS, MISSION BELIEVES IT WOULD BE USEFUL TO HAVE AMERICAN IN JOB, AND SECRETARIAT HAS INDICATED U.S. CANDIDACY WOULD BE FAVORABLY CONSIDERED. ACTION REQUESTED: NAMES OF CANDIDATES, IF ANY, AND THEIR OECD PERSONAL RECORD FORMS AS SOON AS POSSIBLE.

2. POSITION WOULD BE ONE OF TWO A-4'S REPORTING TO J. MCCLAY (UK), COUNSELOR TO DEPUTY HEAD OF TRADE DIRECTORATE (DEVOS), WHO IS IN CHARGE OF COMMODITY WORK. NO SUPERVISORY RESPONSIBILITIES WOULD BE ENTAILED. DUTIES AND QUALIFICATIONS ARE AS LISTED IN PARAS 3 AND 4.

3. DUTIES:

1. TO PARTICIPATE AT A RESPONSIBLE LEVEL IN ALL SECRETARIAT FUNCTIONS CONCERNED WITH COMMODITY PROBLEMS AND POLICIES.

2. TO FOLLOW DEVELOPMENTS IN COMMODITY MARKETS AND IN INTERNATIONAL DISCUSSIONS ON COMMODITY ISSUES.

3. TO UNDERTAKE ANALYTICAL WORK ON COMMODITY PROBLEMS.
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LEMS; PREPARE STUDIES AND DOCUMENTS FOR THE OECD BODIES

DEALING WITH COMMODITY PROBLEMS AND POLICY ISSUES.

4. TO TAKE PART IN THE MEETINGS OF SUCH BODIES AND
SUBSEQUENT REPORTING ON THE DISCUSSIONS.

5. TO COOPERATE WITH OTHER RELATED SERVICES WITHIN
THE SECRETARIAT.

4. PRINCIPAL QUALIFICATIONS DESIRED:

1. UNIVERSITY DEGREE AND ADVANCED QUALIFICATIONS IN
ECONOMICS.

2. SPECIALIZATION IN COMMODITY PROBLEMS, IN PARTI-
CULAR IN INTERNATIONAL ECONOMIC RELATIONS; KNOWLEDGE OF
RECENT DEVELOPMENTS IN THE INTERNATIONAL COMMODITY
PROBLEMS AND OF CURRENT DISCUSSIONS IN INTERNATIONAL
BODIES.

3. SUBSTANTIAL PRACTICAL EXPERIENCE IN THESE FIELDS.

4. CAPACITY FOR BOTH ANALYTICAL AND POLICY ORIENTED
WORK; QUALITIES OF INITIATIVE AND DRAFTING ABILITY.

5. EXCELLENT KNOWLEDGE OF ONE OF THE OFFICIAL LANG-
UAGES OF THE ORGANIZATION (ENGLISH AND FRENCH) AND
ABILITY TO DRAFT WELL IN THAT LANGUAGE; GOOD KNOWLEDGE
OF THE OTHER.

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